



## **Berthing Guidelines & Tariff 2026**

### **Ship Lifting, Transferring & Yard Services**

### **Industrial District – Dubai Maritime City FZE**



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## 1. Guidelines and Tariff

### 1.1. Introduction

Dubai Maritime City (DMC) is the world's first purpose-built maritime hub situated on a man-made peninsular and comprises of two districts, Commercial District and Industrial District. In addition to industrial facilities such as workshops, warehouses, retail shops and offices, the Industrial District offers berthing facilities and marine and operational support services for the conduct of shipbuilding, ship repair and maintenance activities, which services are managed and operated by Dubai Maritime City FZE.

**Table A - Industrial District Facilities**

Dock Specification	Dock 1	Dock 2
Lifting Capacity	3,000 tons	6,000 tons
Length	90 meters	130 meters
Width	25 meters	35 meters
Dry Berths	31	11
Wet Berth	2,400 meters	

### 1.2. General Information

1.2.1. **Official Working Hours:** Monday – Thursday 0700 to 1500 hours  
(Gulf Standard Time) Friday 0700 to 1130 hours

1.2.2. **Location:** The entrance to the harbor of Industrial District is between these coordinates - (i) **latitude 25° 16'59"N, longitude 055° 15'28" E** and (ii) **latitude 25° 16'57" N, longitude 055° 15'39" E**.

1.2.3. **Currency:** All amounts stated herein are in Arab Emirates Dirham (AED).

1.2.4. For the latest information on Dubai approaches, mariners are advised to contact the local port authorities and refer to local navigational warnings.

- i. **Radio Contact:** Radio contact can be established for navigational directions and guidance with DMC - OPS on Channel 15 and/or Port Rashid Control on Channel 68.
- ii. **Weather:** Occasional storms from North Westerly (Al Shamal). Masters should refer to the appropriate sailing directions for further details.
- iii. **Tides:** Maximum rise and fall of 2 meters.



- iv. **Water Depth:** The depth is dredged to minus 6.5 meters below chart datum within the breakwater.
- v. **Towage/ Pilotage:** All tugs and/or piloting activities are administered by DMC - OPS and shall be provided by authorised service providers only.
- vi. **Pilotage Exemption:** Pilot exemption is generally granted to vessels that are manoeuvrable and do not require the assistance of tugs and/or pilot. Pilot exemption is at the sole discretion of the Harbor Master.

1.2.5. The guidelines and tariff may be revised periodically, and it is the responsibility of the Customer and Business Partner to obtain the most updated edition at the time of booking.

### 1.3. Definitions & Abbreviations

#### Definitions

Term	Definition
<b>Customer/Business Partner</b>	Individuals or entities requesting vessel berthing or docking services.
<b>Docking or Undocking</b>	<b>Docking</b> refers to the movement of a vessel from the Harbor to a designated berth. <b>Undocking</b> refers to the movement of a vessel from the berth back into the Harbor upon completion of works.
<b>Dock Master</b>	The Operator's authorized representative in charge of the management of docking facilities in the Industrial District, Dubai Maritime City.
<b>Harbor</b>	The marine area situated within Industrial District, Dubai Maritime City, is used for vessel navigation, berthing and marine operations.
<b>Harbor Master</b>	The Operator's authorized representative in charge of regulating vessel movements, marine operations, navigational safety and port discipline within the Harbor.
<b>Inward/Outward Clearance</b>	Formal authorization for a vessel's entry or departure from the Harbor.
<b>Operator</b>	Dubai Maritime City FZE and its permitted assignees.
<b>Oracle CRM System</b>	The software platform is used to manage booking and clearance processes.
<b>Owner</b>	The owner or authorized operator of the vessel.
<b>Proof of Status</b>	Official document issued for submission to immigration authorities confirming that the vessel is berthed within Dubai Maritime City.
<b>Trakhees</b>	Department of Planning & Development – Trakhees of Port, Customs and Free Zone Corporation
<b>Wharfage</b>	The wet berth of a vessel remains afloat within the Harbor.
<b>Yard</b>	The area situated within Industrial District, Dubai Maritime City designated for the conduct of works related to shipbuilding and ship repairs.



### Abbreviations

Term	Abbreviation
CRM	Customer Relationship Management
MNOG	Marine – No Objection Certificate
DMC	Dubai Maritime City
DMC - R	Reservation Section – Operations Department, Dubai Maritime City FZE
DMC - OPS	Operations – Department, Dubai Maritime City FZE
DMC - Fin	Finance Department, Dubai Maritime City FZE
PPE	Personal protection equipment
RPE	Respiratory protective equipment

#### 1.4. Safety Guidelines

- i. All health and safety rules, regulations and requirements of Trakhees, which are publicly available online at <https://pcfc.ae/en/Pages/All-Rules-Regulations.aspx>, must be strictly adhered to at all times.
- ii. Any work carried out in the Yard without the appropriate minimum PPE/ trade-specific PPE is strictly prohibited. Use of appropriate PPE is mandatory with the minimum being safety helmet, safety boots, suitable and sufficient eye protection (no sunglasses) and overalls with reflective.
- iii. Work in a secured and a responsible manner ensuring personal safety of others and always avoiding any damage to property.
- iv. Report all instances of accident, injury, loss of containment or near miss to the respective supervisor/personnel-in-charge immediately.
- v. Ensure that all waste materials are disposed of in accordance with yard waste management procedures.
- vi. Ensure that housekeeping is managed effectively and that clearways are constantly maintained for the use of emergency vehicles.
- vii. Smoke or carry smoking materials within the Yard is strictly prohibited.
- viii. Do not allow anyone to access vessels unless they are fully aware of mandatory safety instructions.
- ix. Carrying out any task or activity by untrained or unqualified personnel is strictly prohibited.



- x. Crossing any barricade and leaving the confines of the Yard are strictly prohibited unless authorized to do so.
- xi. Eating, sleeping, or resting is strictly prohibited outside the designated areas of the vessel or approved rest areas within the Yard.

### 1.5. Safety Violations

Entities/personnel violating any safety guidelines shall be as follows (not an exhaustive list):

#### 1.5.1 Critical Violations

	Description of Violation	Fine (amount depends on severity)
	Unauthorised entry or departure from the Yard.	<b>AED 10,000 to 20,000</b>
	Using unregistered or unauthorized contractors.	
	Providing false and/or inaccurate information, documentation and/or docking plans.	

#### 1.5.2 Serious Violations

	Description of Violation	Fine (amount depends on severity)
i.	Smoking in non-designated areas.	<b>AED 5,000 to 10,000</b>
ii.	Vandalism and/or tampering with equipment or safety signage.	
iii.	Failure to obtain mandatory permits from Trakhees.	
iv.	Failure to comply with Trakhees rules, regulations and requirements.	
v.	Causing contamination of seawater (oil, chemicals, garbage, sewage, etc.)	
vi.	Failure to barricade open edges resulting in fall hazards exceeding 2 meters.	
vii.	Negligence or misconduct creates risk of fire, explosion or serious injury.	
viii.	Conducting bunkering without approval or beyond permitted timings.	
ix.	Tampering with scaffolding affects structural integrity.	
x.	Use of damaged or unsafe lifting appliances or lifting gear.	
xi.	Conducting unauthorized sea trials.	
xii.	Any act that threatens life safety or causes significant environmental or property damage.	
xiii.	Unauthorised discharge of ballast water.	



**1.5.3 Major Violations**

	Description of Violation	Fine (amount depends on severity)
i.	Willful damage to property.	<b>AED 2,000 to 3,000</b>
ii.	Use of untested or defective tools or lifting equipment.	
iii.	Improper use of compressed gases or flammable materials.	
iv.	Failure to provide safe access to workplaces.	
v.	Obstructing roads or encroaching into restricted areas without prior approval from DMC Security and Safety Departments is strictly prohibited.	
vi.	Handling or storing hazardous materials onboard or at berth without approval.	
vii.	Working on scaffolding without safety harness.	
viii.	Causing contamination at berth or dock.	
ix.	Failure to wear required PPE onboard, at dock or berth areas.	
x.	Using unauthorised labourers for vessel repairs in the yards.	
xi.	Unauthorised offloading of containers and/or porta cabin.	
xii.	Unauthorized connections and/or supplies of electricity or water.	
xiii.	Unauthorised removal of blocks.	

**1.5.4 Minor Violations**

	Description of Violation	Penalty
i.	Poor housekeeping.	<b>First violation:</b> Verbal warning.  <b>Second violation:</b> Written warning.  <b>Further violations:</b> Escalated to Major category.
ii.	Causing minor oil spills onboard or at workplaces.	
iii.	Obstructing passageways.	
iv.	Failure to display required signage or barricades.	
v.	Creating workplace health hazards.	
vi.	Working at height without barricade or signage.	
vii.	Failure to use basic PPE or job-specific PPE/RPE.	
viii.	Speeding, reckless driving, unauthorized parking or use of mobile phones while driving.	



## 1.6. Berth Bookings

- i. All booking inquiries for dry or wet berths must be submitted through the DMC Online Portal (DMC-R) by completing and submitting a duly filled Berth Reservation Form (BRF). The form is publicly available at: <https://dubaimaritimecity.com/>. Owners and Business Partners must make advance bookings and obtain written confirmation of berth allocation and availability prior to the vessel's arrival.
- ii. All fields of Berth Reservation Form are mandatory and must be completed. Incomplete Berth Reservation Form will not be accepted.
- iii. All booking-related inquiries shall be submitted to DMC-R via email at [reservations@dubaimaritimecity.ae](mailto:reservations@dubaimaritimecity.ae). Communication via mobile phone is strictly limited to emergency notifications only. For emergency assistance, please contact DMC-R immediately at +971 50 211 8728 or email [reservations@dubaimaritimecity.ae](mailto:reservations@dubaimaritimecity.ae).
- iv. Information regarding the facilities and services provided by the Operator, including applicable charges and tariffs, is publicly available at <https://dubaimaritimecity.com/>. Customers may also liaise with the respective Business Partners for further service-related information.

## 1.7. Berthing Requirements & Information

- i. Submission of docking plans is mandatory for (i) **vessels with no previous docking records** and (ii) **previously docked vessels which have been modified since her last docking in Industrial District**. All docking plans submitted must be accurately scaled and legible. Docking will take place only after the docking plan is reviewed and approved by DMC - OPS.
- ii. The following information must be provided by the Owners and/or Business Partners during official working hours via email at [reservations@dubaimaritimecity.ae](mailto:reservations@dubaimaritimecity.ae) at least **three (3) working days** prior to the confirmed docking or undocking date of the vessel:
  - a. any changes to the submitted docking plan.
  - b. cancellation of booking; or
  - c. any changes in the confirmed docking date and/or undocking date.
- iii. The applicable fees will continue to be charged if there is a delay or failure to provide the required information before the prescribed deadline.



- iv. All berthing-related operations will be carried out during daylight hours or the assigned time.
- v. Owners and/or Business Partners are strictly prohibited from carrying out any work and/or repairs on the vessels in the workshops or any other area inside the Yard. All vessel repairs must be carried out on the dry or wet berths.
- vi. All work and/or repairs on vessels should only be carried out by the Business Partners.
- vii. All tugging and/or piloting activities are administered by DMC - OPS and shall be provided by authorised service providers only. Unauthorised service providers are strictly prohibited from conducting any tugging and/or piloting activities in the Industrial District.
- viii. All containers and porta cabins must be inspected by security personnel at the entrance and exit of the Yard. Loading and offloading of any porta cabin, equipment, materials to and from the vessel is strictly prohibited unless these are required for repairs of the vessel. Official requests must be submitted to DMC – R via email at [reservations@dubaimaritimecity.ae](mailto:reservations@dubaimaritimecity.ae) to obtain prior written approval for loading and offloading of any porta cabin, equipment, materials to and from the vessel and placement of the same within the Yard, which shall not hinder any operation or repair activities of other vessels in the Yard. The Operator, its officers, employees, contractors and/or agents shall not be liable for any loss or damage to the containers, porta cabins and/or their contents, which shall remain the sole responsibility of the respective Owners and/or Business Partners.
- ix. The following activities are strictly prohibited in the Yard:
  - a. using external road tankers for fresh water supply and removal of sewage water.
  - b. using external/personal skips; and
  - c. using external suppliers for fuel.
- x. Only hydro blasting is permitted to be carried out in the Yard.
- xi. Bollard pull tests can be conducted upon submission of an official request via email to [reservations@dubaimaritimecity.ae](mailto:reservations@dubaimaritimecity.ae). The test will be administered by the Harbor Master in the presence of the Owner and/or its authorised representative. Upon completion of the test, a bollard pull test report will be issued.
- xii. Inward Clearance and Outward Clearance must be applied for by the Owner and/or Business Partner prior to a vessel's entry into or departure from the Industrial District. Applications must be submitted to DMC-R via email at [reservations@dubaimaritimecity.ae](mailto:reservations@dubaimaritimecity.ae) at least one (1) working day prior to the anticipated arrival or departure date.



- xiii. Inward Clearance is valid for one (1) day from the date of issuance and must be supported by an MNOC (Marine - No Objection Certificate). Outward Clearance is valid only for the specified date of departure.
- xiv. Vessels exceeding their stay by more than twenty-one (21) days from the date of arrival must submit written notice explaining the reason(s) for the extended stay and apply for a 21-Day Letter.

### 1.8. Owner's & Master's Responsibilities

- i. The Owner and the Master are responsible for ensuring the safety of the vessel and the crew while the vessel is located within the Yard, including both wet and dry berths, and the Harbor. All applicable safety regulations must be strictly always complied with.
- ii. The Owner and the Master must familiarize themselves with all applicable rules, regulations and requirements and shall be jointly and severally responsible for the compliance of such rules, regulations and requirements by the vessel, crew, their agents and representatives. In the event of any such contravention of any of the applicable rules, regulations and requirements, the Owner and the Master shall be jointly and severally liable and shall indemnify and keep indemnified the Operator, its officers, employees, contractors, agents and authorized representatives against all damages, claims, costs, loss of earnings, expenses, fines and other liabilities (including legal fees) it may incur or suffer as a direct or indirect result of such contravention or failure or otherwise as a direct or indirect result of the acts or omissions of the Owner, the Master, the vessel, crew, their agents and/or representatives.
- iii. The Owner shall affect and maintain Hull and Machinery Insurance and Protection & Indemnity Insurance according to the Standards of the Institute Clauses of London Underwriters providing full coverage for injury, loss or damage including wreck and debris removal and oil pollution in respect of the vessel and shall, at the Operator's request, make immediately available copies of these insurance policies.

### 1.9. Movement of Vessel

- i. Vessel is not permitted to move within or leave the Yard without the Operator's prior written approval and then only in accordance with the terms of such approval.
- ii. The Operator will not allow a vessel to leave the Yard if, in its opinion, there is reason to believe that the vessel will present threat or harm to the marine environment, cannot proceed to sea without danger to the vessel, persons on board or to other vessels or if installation of the vessel is in violation of applicable international rules and standards relating to seaworthiness of vessels.
- iii. Departure of the vessel from the Yard is subject to full settlement of all outstanding berthing charges and applicable fees to the Operator and issuance of Outward Clearance.



**1.10. Speed**

- i. All vessels approaching the entrance of the Harbor and navigating within the Harbor must proceed at a speed of not more than 5 knots and in a proper and efficient manner.
- ii. The Harbor Master shall provide navigational guidance to the vessel's Master when approaching the Harbor entrance and during navigation within the Harbor via VHF Channel 15 or any other channel as notified by the Operator.

**1.11. Vessel Manoeuvres**

- i. A Pilot will be arranged and appointed by the Operator. Pilot exemption may be granted by the Harbor Master following a risk assessment and in accordance with the Operator's procedures.
- ii. Any requirements for tugs and mooring gangs will be arranged by the Operator.

**1.12. Mooring Lines**

- i. All mooring lines are furnished by the vessel. The Operator may require the vessel to renew such mooring lines if, in their opinion, they are damaged or in a poor condition.
- ii. If the vessel is unable to supply mooring lines to the Operator's satisfaction, the Operator shall supply the lines and charge the same to the vessel's account. The vessel's crew is responsible for the correct adjustment in the tension of the mooring lines. The Operator shall not be responsible for any damage that may occur to a vessel due to failed or slack moorings. The Master shall be responsible for any damage caused to the fenders along the wet berth by the vessel.

**1.13. Line Handlers**

- i. All sailor riggers or line handlers on board the vessel during a maneuver are to be supplied by the Owner and/or the vessel unless otherwise previously agreed with the Operator. The Operator will supply helpers on board to assist the crew for any maneuvers that may require such assistance.
- ii. The maximum permissible draught for entry into the Harbor is 6.5 meters.



**1.14. Liability of Vessel**

- i. All maneuvers are carried out at the vessel's own risk. The Owner and Master shall be jointly and severally liable for all loss or damage to any infrastructure of the Yard, Harbor, machinery, equipment and/or other property/vessels or installations of or at the Yard and/or Harbor in connection with the movement of such vessel, with or without Pilot, within the Yard and/or Harbor or its use of any of the Yard and/or Harbor facilities. No vessel shall be permitted to leave the Yard and/or Harbor unless and until a security or guarantee, acceptable to the Operator, has been given for any loss or damage caused.
- ii. The Operator shall not, except as may be expressly provided in any contract with the Owner, be liable, and whether resulting from its negligence or any other cause whatsoever for:
  - a. any loss, damage or delay to any vessel using the Yard and/or Harbor or to her cargo onboard, or to any other property whatsoever of the Owner, Master, or crew whether ashore or afloat, fixed or moveable.
  - b. any loss of life of, or personal injury to, the Master or crew of any vessel using the Yard and/or Harbor.
- iii. The Owner, Master and/or other person using the Yard and/or Harbor shall indemnify the Operator against all losses, claims, demands and suits for damages, including death or personal injury and including court costs and attorney's fees, incident to or resulting from his or his vessel's operations in and use of the Yard and/or Harbor.

**1.15. Maximum Draught for Docking at Ship Lift**

- i. The maximum permissible draught for vessels entering the ship lift is five (5) meters. Any vessel with a draught exceeding five (5) meters must obtain prior written approval from the Dock Master.
- ii. The ballast distribution must also be considered in relation to cradle arrangement. Vessels must have a trim of not more than 1 meter by the stern. Any trim, more than 1 meter, must be agreed between the Business Partner or Master, the vessel's superintendent and the Dock Master. Vessels must have zero lists.
- iii. The Owner and/or Contractor shall be fully liable for any damage or delay sustained by the vessel, other vessels, the dock structure, or its equipment arising from inaccurate draught declarations, stability calculations, ballast conditions, or loading information.
- iv. Before docking, the Master must advise the Dock Master of the docking draughts of the vessel and submit full information regarding the loading condition of the vessel, ballast distribution and possible cargo.



- v. Any required clarification regarding docking draughts must be sought from the Dock Master. Two lines, wires or cables, if any, should be properly secured on board the vessel and should not be trailing in the waters and under no circumstances may the draft of the vessel or anything attached to it (whether part of the vessel or not) exceed the above draughts.

#### **1.16. Maximum Draught at Pier**

The maximum permissible draught for a vessel on wharfage at the pier is 6.5 meters.

#### **1.17. Propeller Trials Wet berths**

- i. Whilst alongside any pier, vessels are not permitted to carry out trials which involve the rotation of the propeller. If turning of the propeller is necessary for operational reasons whilst a vessel is alongside, permission must be obtained from the Operator.
- ii. The Operator reserves the right to refuse such trials if in its sole assessment that the position of such vessel or the conditions are not conducive to such engine trials.

#### **1.18. Anchors, Lifeboats & Gangways**

- i. Anchors are to remain lashed in position during the vessel's stay. Anchors may be lowered at the wet or dry berths after obtaining the Operator's prior written approval and with a suitable risk assessment in place.
- ii. Before entering the Yard, the Master must ensure that all lifeboats and accommodation ladders and/or gangways are properly secured. Vessel may use its own gangway and/or accommodation ladders while the vessel is alongside a wet berth.



## 2. Tariff

This tariff sets out the description and rates for the services provided by the Operator. The rates are accurate and correct as of the issuance date and may be revised from time to time, which revised rates shall be notified in writing to the Customers.

### 2.1 Docking, Undocking, Berthing & Skip Charges

A minimum charge of 30 meters will apply to all vessels notwithstanding that the vessel may be of a shorter length.

A. Wooden Dhows	
Services	Prices (AED)
Docking/Undocking per meter	120
Dry berthing per meter per day	25
Cleaning charges (every 15 days)	200

B. Private Motor Boat	
Services	Prices (AED)
Docking/Undocking per meter	185
Dry berthing per meter per day	70
Cleaning per meter per day	5

C. Steel Vessels	
Services	Prices (AED)
Docking/Undocking per meter	200
Dry Berthing per meter per day	70
Cleaning per meter per day	6

#### Notes:

1. A 25% standard discount applies to Docking/Undocking and Dry Berthing services for all vessel types on the above-mentioned rates.
2. For Premium Docking Services (vessels docked ahead of their confirmed berth slot as stated in the Booking Confirmation Letter), the above-mentioned 25% discount will not be applicable, and a 30% premium will be applied on the above-mentioned rates.
3. Docking/Undocking Day will be charged as a one-time charge.
4. The vessel type will be determined as per the official vessel registration.



<b>D. DMC Wharfage</b>		
<b>Vessel Length</b>	<b>First Row</b> (per meter/ per day) (AED)	<b>Second Row &amp; Beyond</b> (per meter/ per day) (AED)
Up to 120 meters	27	18
121 meters to 149 meters	45	18
150 meters and above (Berth 17 & 18)	63	45

<b>E. Wet Berth Skip Charges</b>	
<b>Length</b>	<b>Skip Charges (AED / Day)</b>
Up to 70 meters	120
71 to 140 meters	160
141 meters and above	240

## 2.2 Marine Support Service Charges

<b>Service Description</b>	<b>Unit</b>	<b>Rate (AED)</b>
<b>Water Line</b>		
Fresh Water Line	per gallon	0.12
Seawater Cooling & Firefighting Water Line	per day	300
<b>Shore Power</b>		
Shore Power Connection	per kWh	0.66
<b>Water Tanker (5,000 Gallons)</b>		
Fresh Water Tanker for vessels	per tanker	900
Fresh Water Tanker for Utilities	per tanker	700
<b>Sewage Water (5,000 Gallons)</b>		
Removal of Sewage Water from vessel to road tanker	per tanker	1,325
Removal of Sewage Water on Dry Berth (from Sewage Tank to Road Tanker)	per tanker	825
Tanker for Sewage Water Discharging	per trip	825
<b>Ballast Water</b>		

Discharge of Ballast Water	per discharge	850
<b>Wooden Blocks</b>		
Wooden Block Cutting	per block	1,200
Wooden Block Removal	per block	400
<b>Diving Charges</b>		
Diving Operations	per hour	1,000
<b>Skip Services</b>		
Garbage Skip Rental & Disposal	per skip	825
<b>Gangway Access Platforms</b>		
Gangway Access Platform Rental	per platform / per day	100

<b>Certifications</b>		
Hot Work and Gas-Free Certificates	per certificate	1,500
<b>Pilotage Services</b>		
Propelled vessels	per movement	600
Dead vessels	per movement	1,200
Pilotage services will be carried out by pilots to be deployed by Port Rashid as per their applicable charges.		
<b>Tugboats Charges</b>		
Tugboat	per operational hour	1,800
If hiring of additional tugboats from external sources depending on customer requirement or situation is required, the above-mentioned rates shall not be applied for the external tugboats.		
<b>Slipway Usage</b>		
Slipway Usage	per usage	200



### 2.3 Overtime & Administrative Charges

Service Description	Unit	Rate (AED)
<b>Overtime Services</b>		
Weekdays	per hour	1,500
Weekends & official public holidays	per hour	2,500
<b>Issued Letters</b>		
Inward Clearance Letter (Immigration / FTA / Authorities)	per letter	120
Outward Clearance Letter (Immigration / FTA / Authorities)	per letter	120
<b>Dishonored Cheque</b>		
First cheque	per cheque	1,500
Subsequent Cheque	per cheque	5,000

### 2.4 Docking, Undocking & Berthing

#### i. Early Undocking

- a. Vessels requiring undocking earlier than the confirmed undocking date must inform the Operator via email at [reservations@dubaimaritimecity.ae](mailto:reservations@dubaimaritimecity.ae) at least three (3) working days in advance.
- b. If notified late or if the next vessel in queue is unavailable for immediate docking after an early undocking of the subject vessel, a maximum five (5) days of standard berthing charges shall be applied for the early undocked vessel in addition to the shifting charges (if any).
- c. The subject vessel shall be charged AED 2,500 per shifting in the event other vessels are being shifted to allow the undocking.
- d. In case shifting of other vessels are required but not possible (due to fixed scaffolding etc), the subject vessel must remain until the original undocking date (standard berthing charges will be applicable) as per the original booking schedule and make the full payment until the undocking date.



**ii. Late Undocking**

- a. Extension charges apply to any vessel remaining beyond the confirmed undocking date (“late undocking”). Where the delay extends beyond official duty hours or affects the next scheduled vessel and the vessel is required to be shifted, additional fees of AED 1,500 per hour on weekdays and AED 2,500 per hour on weekends will be applicable.
- b. An administrative fee of AED 2,000 to 3,000 (depending on the vessel overall dimensions) will be imposed for cancellation or postponement of confirmed docking after the cradle has been prepared (same-day cancellation or postponement).
- c. Re-docking of a vessel shall be charged at half the rate of the prevailing docking and undocking rates.
- d. A 50% levy of the docking and undocking charges shall be applied if cranes are used for loading and unloading boats. Loading and unloading of cargo, materials, equipment or any equivalent is strictly prohibited.

**iii. Wharfage**

- a. Upon arrival in the wharfage, wooden dhows shall only be charged from the date of docking in the dry berth. If a wooden dhow remains in wharfage after its scheduled undocking date, a three (3) day grace period shall apply, after which the daily wet berth charge will be applicable until departure.
- b. All other vessels (including steel vessels, motorboats, and yachts) shall be charged from the date of arrival in the wharfage. No grace period shall apply upon undocking from the Dry Berth, and charges shall continue to apply until final departure from the Harbor.
- c. All wet berths are under the control of the Harbor Master. The Harbor Master reserves the right to shift a vessel to another berth or location, or to double-bank vessels, as required for safe and efficient manoeuvring.
- d. All third row (triple-banked) vessels are prohibited from carrying out any hot work or heavy-duty work. If such works are required, an official request must be submitted to the Operator via email at [reservations@dubaimaritimecity.ae](mailto:reservations@dubaimaritimecity.ae). The vessel shall be queued in wharfage until transferred to first or second rows for hot work or heavy-duty work.



## 2.5 Wet Berth Surcharges

If a vessel exceeds her booking period, the following surcharges shall be applied to the accrued wet berth charges.

Number of Days exceeded until departure date	Surcharge Percentage
0 to 10 days	0%
11 to 20 days	5%
21 to 30 days	10%
31 to 50 days	15%
51 days and beyond	20%

## 2.6 Cancellation Charges

- i. The Owner and/or Business Partner may cancel a dry berth reservation by giving the advance notice prescribed below. In such event, except as otherwise provided, a cancellation fee will be charged. The amount of the fee will depend on the length of notice (in days or hours) received by DMC-R in advance of the vessel's required docking time, applied according to the following schedule:

Notice Period (in advance of required arrival time)	Cancellation Charge
6 to 15 days before arrival	25% of daily berthing charge
2 to 5 days before arrival	50% of daily berthing charge
0 to 1 day before arrival	100% of daily berthing charge

- ii. All cancellation requests must be submitted to the Operator via email at [reservations@dubaimaritimecity.ae](mailto:reservations@dubaimaritimecity.ae) during working hours only. Any requests received after the working hours will be deemed to be received on the next working day.
- iii. The availability of credit facilities shall be subject to prior written approval and full compliance with the applicable DMC Credit Policy.



## 2.7 Payments

- i. All rates are exclusive of VAT.
- ii. All outstanding dues must be settled in full prior to vessel undocking and sailing out from the Harbor and made during official working hours.
- iii. **Cash Payment:** Cash payments shall be made directly to DMC - Fin. Proof of payment must be submitted to DMC - R prior to the release or clearance of the vessel.
- iv. **Post-Dated Cheques (PDC) & Credit Period:** PDCs are accepted as a mode of payment only by approved Business Partners. An AED 1,500 administrative fee shall be applicable for the first dishonoured cheque and an AED 5,000 administrative fee shall be applicable for each subsequent dishonoured cheque. The approved credit period is thirty (30) calendar days from the invoice date and any late payment exceeding the credit period may result in the suspension of services and/or cancellation of credit privileges.
- v. All bank transfers and deposits must be made to the below mentioned bank account. Customers must submit payment confirmation and bank transfer slips to DMC – Fin for verification and receipt issuance.

Account Number:	<b>020-178968-005</b>
Account Title/Name:	<b>Dubai Maritime City FZE</b>
IBAN:	<b>AE750200000020178968005</b>
Currency:	<b>AED</b>

مدينة دبي الملاحة  
Dubai Maritime City



3. Forms

## Berth Reservation Form

 مدينة دبي الملاحية Dubai Maritime City	DPW-GCC-UAE-P&Z-DMC-OPS-F21		Revision:01
	BERTH RESERVATION FORM		Effective Date: Feb 2026 Revision Date: -
Date:			
<b>DUBAI MARITIME CITY</b>			
No. of dry berth days:			
No. of initial wet berth days: (Before Docking):			
No. of wet berth days (After UnDocking):			
<b>VESSEL DETAILS</b>			
Vessel Name:		Former Name:	
ETA:		Flag. *	
Proposed Docking Date:		IMO NO. *	
Vessel Type:			
Length Overall:		Breadth Overall:	
Draft:			
GRT / NRT:			
AIS:	<input type="checkbox"/>	Available	<input type="checkbox"/> Not Available
No. of Crew / Passengers *			
<b>OWNER DETAILS</b>			
Company/Owner Name:			
Contact Person:		Telephone:	
Mobile:		Fax:	
E-mail Address:			
<b>CONTRACTOR DETAILS</b>			
Company Name:			
Telephone:		Fax:	
Name of Project Manager:		Mobile:	
E-mail Address:			
Emergency Contact:			
Name of Safety Officer:		Mobile:	
<b>AGENT DETAILS</b>			
Agent Name:			
Contact Details:			
<b>PAYMENTS *</b>			
Payment settlement by:	<input type="checkbox"/>	Owner *	<input type="checkbox"/> Contractor *
Name:			Stamp:
Signature:			
<b>TERM &amp; CONDITIONS</b>			
Your own security guard or crew member must be present on behalf of the boat owner to safeguard the vessel and its property.			
Dubai Maritime City shall not be held responsible for any damages or incidents, including but not limited to boat sinking, fire, natural disasters, fatal accidents, or any unsafe work carried out within Dubai Maritime City Yard.			
Please be informed that the Contractor or Owner who booked the vessel shall be solely responsible for the payment and release of the vessel, subject to the official stamp and approval of the Authorized Signatory and Payee.			
Note: In the event of any damage to the vessel, Dubai Maritime City shall not be held responsible. Responsibility shall be shared between the vessel owner and the contractor.			
Any default caused in our rules and regulation will be chargeable as per our guidelines and tariff.			
Thank you for selecting Dubai Maritime City as your preferred service provider; for further assistance, please contact the Reservations Department at +971 4 324 2424 or reservations@dubaimaritimecity.ae.			

